



## Centre Accreditation Application Form (CAAF) Desktop Assessment Report

**Training Centre Id:** TC054248

**CAAF Submitted on:** 03-10-2018

**Inspector Assessment (DA) Completed on:** 04-10-2018

### 1 - General Details

#### Training Centre Details

| Details  | Information Provided by Training Center        | Inspection Agency's Remarks                 |
|--|--|---|
| <b>Name of the Training Provider (TP)</b>                                | Ashadip Medical and Social Welfare Association | N/A   |
| <b>Name of the Training Centre (TC)</b>                                  | NUPI KHUNAI                                    | N/A   |
| <b>Type of Training Centre</b>   | TP Owned                                       | N/A   |
| <b>Website (If Any)</b>  |  | N/A   |
| <b>Social Media Link (If Any)</b>  |  | N/A   |
| <b>Availability of Security / Security Guards at the Centre</b>          | Yes  | N/A   |
| <b>Availability of Biometric Attendance System</b>                       | Aadhaar Enabled                                | Cannot be verified from the photo uploaded. |
| <b>Availability of Greenery</b>  | Yes  | N/A   |
| <b>Proximity to Public Transport System</b>                              | 0- 3 KM  |   |
| <b>Name of Nearest Bus/Metro/Railway Station</b>                         | Keishampat Junction, Imphal                    | N/A   |
| <b>Building Status</b>   | Stand Alone Building                           | N/A   |
| <b>Type of Construction of Building</b>                                  | Pre Fabricated                                 | N/A   |
| <b>Is the TC Building well Plastered, Color Distempered/Whitewashed?</b> | Yes  | Cannot be verified from the photo uploaded. |
| <b>Is Centre Floor Furnished?</b>  |  | N/A   |
| <b>Is Centre Floor Tiled and Cemented?</b>                               | Tiled  | N/A   |
| <b>Front Facade of the Building</b>                                      | 1  | N/A   |

|   |             |   |
|---|-------------|---|
| <b>Approach Road to the Centre</b>                        | 15          | Cannot be verified from the photo uploaded.   |
| <b>Is the Centre Easily Accessible?</b>                   | Yes         | N/A   |
| <b>Previous State of the Building</b>                     | Polytechnic | N/A   |
| <b>Is the TC Currently Functional?</b>                    | No          | N/A   |
| <b>Availability of Internet at the Centre</b>             | 1           | Speed of Internet in the invoice is as mentioned by the Centre. Further, subject to verification during physical visit. |
| <b>Availability of Power Back Up(UPS/Genset/Inverter)</b> | Yes         | Cannot be verified from the photo uploaded.   |
| <b>Categories of other Programs offered by TC</b>         |             | N/A   |

#### Contact Details

| <b>Details</b>                               | <b>Information Provided by Training Center</b> | <b>Inspection Agency's Remarks</b> |
|--|--|------------------------------------|
| <b>SPOC Name</b>                             | NILLABABU OINAM                                | N/A                                |
| <b>SPOC Mobile No</b>                        | 9402881817                                     | N/A                                |
| <b>SPOC Email id</b>                         |  | N/A                                |
| <b>Name of Centre Principal/ Director</b>    | OINAM BIMOLA DEVI                              | N/A                                |
| <b>Contact Number of Principal/ Director</b> | 7005254116                                     | N/A                                |
| <b>Email Address of Principal/ Director</b>  | nillababuoinam@gmail.com                       | N/A                                |

#### Commendations and International Affiliations Details

#### Centre Address Details

| <b>Details</b>                      | <b>Information Provided by Training Center</b>             | <b>Information Provided by Inspection Agency</b> |
|-------------------------------------|--|--|
| <b>Address Line 1</b>               | Patt No-13576,Dag No-1351/13243,Keishampat Leimajam Leikai | N/A  |
| <b>Address Line 2</b>               | Imphal   | N/A  |
| <b>State/UT</b>                     | MANIPUR  | N/A  |
| <b>District/City</b>                | IMPHAL WEST  | N/A  |
| <b>Sub district (Tehsil/Mandal)</b> | IMPHAL   | N/A  |
| <b>Parliamentary Constituency</b>   | Inner Manipur  | N/A  |
| <b>Landmark</b>                     | Near Naharolgi Thoudang Press                              | N/A  |
| <b>Pin Code</b>                     | 795001   | N/A  |

|   |                |   |
|---|----------------|---|
| <b>Area Classification of Centre</b>                  | Urban          | N/A   |
| <b>Is Entire Centre Situated at the Ground Floor?</b> | No             | N/A   |
| <b>Address Proof Type</b>                             | Rent agreement | Cannot be verified from the photo uploaded. |

## 2- Job Role Details

| <b>Details</b>  | <b>Information Provided by Training Center</b>           | <b>Information Provided by Inspection Agency</b> |
|---|--|--|
| <b>Job Role</b>   | Domestic Data Entry Operator                             | N/A  |
| <b>Skill Sector</b>   | IT-ITES Sector Skill Council                             | N/A  |
| <b>Is the Trainee to Trainer Ratio in the Range of 10:1 to 30:1?</b>                                | Yes  | N/A  |
| <b>Total Number of Parallel Batches you plan to run for this Job Role at a given point of time.</b> | 2  | N/A  |
| <b>Remarks</b>  |  | N/A  |
|   |  |  |
| <b>Job Role</b>   | Self Employed Tailor                                     | N/A  |
| <b>Skill Sector</b>   | Apparel, Made-ups & Home Furnishing Sector Skill Council | N/A  |
| <b>Is the Trainee to Trainer Ratio in the Range of 10:1 to 30:1?</b>                                | Yes  | N/A  |
| <b>Total Number of Parallel Batches you plan to run for this Job Role at a given point of time.</b> | 2  | N/A  |
| <b>Remarks</b>  |  | N/A  |
|   |  |  |

## 3- Classroom Details

| <b>Details</b>   | <b>Information Provided by Training Center</b> | <b>Information Provided by Inspection Agency</b> |
|--|--|--|
| <b>Classroom Serial Number</b>                             | Classroom 1                                    | N/A  |
| <b>Job Role</b>  | Domestic Data Entry Operator                   | N/A  |
| <b>Floor Area (In Sq.Ft)</b>                               | 300  | N/A  |
| <b>Availability of any Type of Projector</b>               | Yes  |  |
| <b>Availability of Air Conditioner</b>                     | No   |  |
| <b>Availability of CCTV Camera with Recording Facility</b> | Yes  |  |
| <b>Proposed Batch Size (for this Class Room)</b>           | 30   | N/A  |

|  |                      |     |
|--|----------------------|-----|
| <b>Proposed Number of Batches per day in this Classroom</b>                                      | 2                    | N/A |
| <b>Availability of Adequate Light in the Classroom</b>   | Yes                  | N/A |
| <b>Availability of Exhaust Fan</b>   | No                   |     |
| <b>Electrical Wires and Switchboard Secured</b>  | Yes                  |     |
| <b>Classroom Well Ventilated</b>   | Yes                  | N/A |
| <b>Availability of Dustbin in the Classroom</b>  | Yes                  |     |
| <b>Is the Classroom Clean and Hygienic?</b>  | Yes                  |     |
| <b>Contact of Fire Brigade, Ambulance, Hospital Emergency Numbers displayed in the Classroom</b> | Yes                  |     |
| <b>Remark (If Any)</b>   |                      | N/A |
|  |                      |     |
| <b>Classroom Serial Number</b>   | Classroom 2          | N/A |
| <b>Job Role</b>  | Self Employed Tailor | N/A |
| <b>Floor Area (In Sq.Ft)</b>   | 300                  | N/A |
| <b>Availability of any Type of Projector</b>   | Yes                  |     |
| <b>Availability of Air Conditioner</b>   | No                   |     |
| <b>Availability of CCTV Camera with Recording Facility</b>                                       | Yes                  |     |
| <b>Proposed Batch Size (for this Class Room)</b>   | 30                   | N/A |
| <b>Proposed Number of Batches per day in this Classroom</b>                                      | 2                    | N/A |
| <b>Availability of Adequate Light in the Classroom</b>   | Yes                  | N/A |
| <b>Availability of Exhaust Fan</b>   | No                   |     |
| <b>Electrical Wires and Switchboard Secured</b>  | Yes                  |     |
| <b>Classroom Well Ventilated</b>   | Yes                  | N/A |
| <b>Availability of Dustbin in the Classroom</b>  | Yes                  |     |
| <b>Is the Classroom Clean and Hygienic?</b>  | Yes                  |     |
| <b>Contact of Fire Brigade, Ambulance, Hospital Emergency Numbers displayed in the Classroom</b> | Yes                  |     |
| <b>Remark (If Any)</b>   |                      | N/A |
|  |                      |     |

| Details   | Information Provided by Training Center | Information Provided by Inspection Agency   |
|---|---|---|
| Lab Type  | Sector Specific + Digital Literacy Lab  | N/A   |
| Job Role  | Domestic Data Entry Operator            | N/A   |
| Is the Lab also used as Classroom?  | No                                      | Cannot be verified from the photo uploaded. |
| Lab Serial Number   | Lab 1                                   | N/A   |
| Total Number of Computers / Laptops in IT Labs                                      | 30                                      | N/A   |
| Availability of Internet  | Yes                                     | N/A   |
| Availability of Air Conditioner   | No                                      | N/A   |
| Floor Area (In Sq.Ft)   | 650                                     | N/A   |
| Additional Area (In Sq.Ft)  | 0                                       | N/A   |
| Coverd Area   | 0                                       | N/A   |
| Additional Area (In Sq.Ft)  | 0                                       | N/A   |
| Coverd Area   | 0                                       | N/A   |
| Proposed Batch Size for this Lab  | 30                                      | N/A   |
| Proposed Number of Batches per day in this Lab                                      | 2                                       | N/A   |
| Availability of CCTV Camera with Recording Facility                                 | Yes                                     | N/A   |
| Availability of Adequate Light in the Lab   | Yes                                     | N/A   |
| Availability of Exhaust Fan   | No                                      | Cannot be verified from the photo uploaded. |
| Electrical Wires and Switchboard Secured  | Yes                                     | Cannot be verified from the photo uploaded. |
| Lab Well Ventilated   | Yes                                     | N/A   |
| Availability of Dustbin in the Lab  | Yes                                     | Cannot be verified from the photo uploaded. |
| Is the Lab Clean and Hygienic?  | Yes                                     | Cannot be verified from the photo uploaded. |
| Contact of Fire Brigade, Ambulance, Hospital Emergency Numbers displayed in the Lab | Yes                                     | Cannot be verified from the photo uploaded. |
| Remark (If Any)   |   | N/A   |
|   |   |   |
| Lab Type  | Sector Specific Lab                     | N/A   |
| Job Role  | Self Employed Tailor                    | N/A   |
| Is the Lab also used as Classroom?  | No                                      | Cannot be verified from the photo uploaded. |
| Lab Serial Number   | Lab 2                                   | N/A   |
| Total Number of Computers / Laptops in IT Labs                                      |   | N/A   |
| Availability of Internet  | Yes                                     | N/A   |

|   |     |   |
|---|-----|---|
| Availability of Air Conditioner   | No  | N/A   |
| Floor Area (In Sq.Ft)   | 600 | N/A   |
| Additional Area (In Sq.Ft)  | 0   | N/A   |
| Coverd Area   | 0   | N/A   |
| Additional Area (In Sq.Ft)  | 0   | N/A   |
| Coverd Area   | 0   | N/A   |
| Proposed Batch Size for this Lab  | 30  | N/A   |
| Proposed Number of Batches per day in this Lab                                      | 2   | N/A   |
| Availability of CCTV Camera with Recording Facility                                 | Yes | N/A   |
| Availability of Adequate Light in the Lab   | Yes | N/A   |
| Availability of Exhaust Fan   | No  | Cannot be verified from the photo uploaded. |
| Electrical Wires and Switchboard Secured  | Yes | Cannot be verified from the photo uploaded. |
| Lab Well Ventilated   | Yes | N/A   |
| Availability of Dustbin in the Lab  | Yes | Cannot be verified from the photo uploaded. |
| Is the Lab Clean and Hygienic?  | Yes | Cannot be verified from the photo uploaded. |
| Contact of Fire Brigade, Ambulance, Hospital Emergency Numbers displayed in the Lab | Yes | Cannot be verified from the photo uploaded. |
| Remark (If Any)   |     | N/A   |
|   |     |   |

#### 5- Centre Area Details

| Details   | Information Provided by Training Center | Information Provided by Inspection Agency |
|---|---|---|
| Area Type   | Parking if any                          | N/A                                       |
| Type of Washroom                                    |   | N/A                                       |
| Floor Area (In Sq.Ft)                               | 400                                     | N/A                                       |
| Availability of Air-Conditioning                    |   |   |
| Availability of Exhaust Fan                         |   |   |
| Electrical Wires and Switchboard Secured            |   |   |
| Room is Well Ventilated                             |   |   |
| Availability of Dustbin in the Room                 |   |   |
| Is the Room Clean and Hygienic?                     |   |   |
| Availability of CCTV Camera with Recording Facility | Yes                                     |   |

|  |   |     |
|--|---|-----|
| <b>Remark (If Any)</b>                                     | CCTV Camera Common with outside area and parking area | N/A |
|  |   |     |
| <b>Area Type</b>   | Pantry  | N/A |
| <b>Type of Washroom</b>                                    |   | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 250   | N/A |
| <b>Availability of Air-Conditioning</b>                    | No  |     |
| <b>Availability of Exhaust Fan</b>                         | No  |     |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes   |     |
| <b>Room is Well Ventilated</b>                             | Yes   |     |
| <b>Availability of Dustbin in the Room</b>                 | Yes   |     |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes   |     |
| <b>Availability of CCTV Camera with Recording Facility</b> | No  |     |
| <b>Remark (If Any)</b>                                     |   | N/A |
|  |   |     |
| <b>Area Type</b>   | Office Space  | N/A |
| <b>Type of Washroom</b>                                    |   | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 140   | N/A |
| <b>Availability of Air-Conditioning</b>                    | No  |     |
| <b>Availability of Exhaust Fan</b>                         | No  |     |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes   |     |
| <b>Room is Well Ventilated</b>                             | Yes   |     |
| <b>Availability of Dustbin in the Room</b>                 | Yes   |     |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes   |     |
| <b>Availability of CCTV Camera with Recording Facility</b> | Yes   |     |
| <b>Remark (If Any)</b>                                     |   | N/A |
|  |   |     |
| <b>Area Type</b>   | Reception Area  | N/A |
| <b>Type of Washroom</b>                                    |   | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 80  | N/A |
| <b>Availability of Air-Conditioning</b>                    | No  |     |
| <b>Availability of Exhaust Fan</b>                         | No  |     |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes   |     |
| <b>Room is Well Ventilated</b>                             | Yes   |     |
| <b>Availability of Dustbin in the Room</b>                 | Yes   |     |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes   |     |
| <b>Availability of CCTV Camera with Recording Facility</b> | Yes   |     |
| <b>Remark (If Any)</b>                                     |   | N/A |

|  |          |     |
|--|----------|-----|
|  |          |     |
| <b>Area Type</b>   | Library  | N/A |
| <b>Type of Washroom</b>                                    |          | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 210      | N/A |
| <b>Availability of Air-Conditioning</b>                    | No       |     |
| <b>Availability of Exhaust Fan</b>                         | No       |     |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes      |     |
| <b>Room is Well Ventilated</b>                             | Yes      |     |
| <b>Availability of Dustbin in the Room</b>                 | Yes      |     |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes      |     |
| <b>Availability of CCTV Camera with Recording Facility</b> | Yes      |     |
| <b>Remark (If Any)</b>                                     |          | N/A |
|  |          |     |
| <b>Area Type</b>   | Washroom | N/A |
| <b>Type of Washroom</b>                                    | Female   | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 77       | N/A |
| <b>Availability of Air-Conditioning</b>                    | No       | N/A |
| <b>Availability of Exhaust Fan</b>                         | No       | N/A |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes      | N/A |
| <b>Room is Well Ventilated</b>                             | Yes      | N/A |
| <b>Availability of Dustbin in the Room</b>                 | No       | N/A |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes      | N/A |
| <b>Availability of CCTV Camera with Recording Facility</b> |          | N/A |
| <b>Remark (If Any)</b>                                     |          | N/A |
|  |          |     |
| <b>Area Type</b>   | Washroom | N/A |
| <b>Type of Washroom</b>                                    | Female   | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 77       | N/A |
| <b>Availability of Air-Conditioning</b>                    | No       | N/A |
| <b>Availability of Exhaust Fan</b>                         | No       | N/A |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes      | N/A |
| <b>Room is Well Ventilated</b>                             | Yes      | N/A |
| <b>Availability of Dustbin in the Room</b>                 | No       | N/A |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes      | N/A |
| <b>Availability of CCTV Camera with Recording Facility</b> |          | N/A |
| <b>Remark (If Any)</b>                                     |          | N/A |
|  |          |     |
| <b>Area Type</b>   | Washroom | N/A |



|  |                                     |     |
|--|-------------------------------------|-----|
| <b>Type of Washroom</b>                                    | Male                                | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 43                                  | N/A |
| <b>Availability of Air-Conditioning</b>                    | No                                  | N/A |
| <b>Availability of Exhaust Fan</b>                         | No                                  | N/A |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes                                 | N/A |
| <b>Room is Well Ventilated</b>                             | Yes                                 | N/A |
| <b>Availability of Dustbin in the Room</b>                 | No                                  | N/A |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes                                 | N/A |
| <b>Availability of CCTV Camera with Recording Facility</b> |                                     | N/A |
| <b>Remark (If Any)</b>                                     |                                     | N/A |
|  |                                     |     |
| <b>Area Type</b>   | Washroom                            | N/A |
| <b>Type of Washroom</b>                                    | Differently                         | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 28                                  | N/A |
| <b>Availability of Air-Conditioning</b>                    | No                                  | N/A |
| <b>Availability of Exhaust Fan</b>                         | No                                  | N/A |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes                                 | N/A |
| <b>Room is Well Ventilated</b>                             | Yes                                 | N/A |
| <b>Availability of Dustbin in the Room</b>                 | No                                  | N/A |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes                                 | N/A |
| <b>Availability of CCTV Camera with Recording Facility</b> |                                     | N/A |
| <b>Remark (If Any)</b>                                     |                                     | N/A |
|  |                                     |     |
| <b>Area Type</b>   | Washroom                            | N/A |
| <b>Type of Washroom</b>                                    | Male                                | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 73                                  | N/A |
| <b>Availability of Air-Conditioning</b>                    | No                                  | N/A |
| <b>Availability of Exhaust Fan</b>                         | No                                  | N/A |
| <b>Electrical Wires and Switchboard Secured</b>            | Yes                                 | N/A |
| <b>Room is Well Ventilated</b>                             | Yes                                 | N/A |
| <b>Availability of Dustbin in the Room</b>                 | Yes                                 | N/A |
| <b>Is the Room Clean and Hygienic?</b>                     | Yes                                 | N/A |
| <b>Availability of CCTV Camera with Recording Facility</b> |                                     | N/A |
| <b>Remark (If Any)</b>                                     |                                     | N/A |
|  |                                     |     |
| <b>Area Type</b>   | Placement And Entrepreneurship Cell | N/A |
| <b>Type of Washroom</b>                                    |                                     | N/A |
| <b>Floor Area (In Sq.Ft)</b>                               | 75                                  | N/A |

|   |                  |     |
|---|------------------|-----|
| Availability of Air-Conditioning                    | No               |     |
| Availability of Exhaust Fan                         | No               |     |
| Electrical Wires and Switchboard Secured            | Yes              |     |
| Room is Well Ventilated                             | Yes              |     |
| Availability of Dustbin in the Room                 | Yes              |     |
| Is the Room Clean and Hygienic?                     | Yes              |     |
| Availability of CCTV Camera with Recording Facility | Yes              |     |
| Remark (If Any)                                     |                  | N/A |
|   |                  |     |
| Area Type   | Counselling Area | N/A |
| Type of Washroom                                    |                  | N/A |
| Floor Area (In Sq.Ft)                               | 300              | N/A |
| Availability of Air-Conditioning                    | No               |     |
| Availability of Exhaust Fan                         | No               |     |
| Electrical Wires and Switchboard Secured            | Yes              |     |
| Room is Well Ventilated                             | Yes              |     |
| Availability of Dustbin in the Room                 | Yes              |     |
| Is the Room Clean and Hygienic?                     | Yes              |     |
| Availability of CCTV Camera with Recording Facility | Yes              |     |
| Remark (If Any)                                     |                  | N/A |
|   |                  |     |

#### 6- Residential Facility Details

| Details | Information Provided by Training Center | Information Provided by Inspection Agency |
|---------|---|---|
|---------|---|---|

#### 7- Facility Details

| Details   | Information Provided by Training Center | Information Provided by Inspection Agency   |
|---|---|---|
| Availability of Ramps at the Entrance of the Centre             | Yes                                     | Cannot be verified from the photo uploaded. |
| Availability of a Dedicated Housekeeping Staff                  | Yes                                     | Cannot be verified from the photo uploaded. |
| Washroom is Clean and Hygienic                                  | Yes                                     | Cannot be verified from the photo uploaded. |
| Availability of Daily Inspection Card/Checklist in the Washroom | Yes                                     | Cannot be verified from the photo uploaded. |

|  |                |   |
|--|----------------|---|
| <b>Availability of Safe Drinking Water</b>   | Water Purifier | Cannot be verified from the photo uploaded. |
| <b>Availability of Fire Fighting Equipment</b>   | Yes            | Cannot be verified from the photo uploaded. |
| <b>Fire Safety Instructions Displayed at the Centre</b>  | Yes            | Cannot be verified from the photo uploaded. |
| <b>Availability of First Aid Kit</b>   | Yes            | Cannot be verified from the photo uploaded. |
| <b>Is the First Aid Kit Wall Mounted at the Centre?</b>  | Yes            | Cannot be verified from the photo uploaded. |
| <b>Contact of Fire Brigade, Ambulance, Hospital, Emergency Numbers Displayed in the Reception Area</b> | Yes            | Cannot be verified from the photo uploaded. |
| <b>Availability of Photocopier</b>   | Yes            | N/A   |
| <b>Availability of Printer</b>   | Yes            | N/A   |

#### 8- Trainers Details

| <b>Details</b>  | <b>Information Provided by Training Center</b> | <b>Information Provided by Inspection Agency</b> |
|---|--|--|
| <b>Trainer Name</b>   | Ningthoujam Samananda Singh                    |  |
| <b>Aadhaar Number</b>   | 968064297512                                   | N/A  |
| <b>Trainer Identified for Job Role</b>                                    | Domestic Data Entry Operator                   | N/A  |
| <b>Trainer's Certified for which SSC</b>                                  | IT-ITES Sector Skill Council                   |  |
| <b>Highest Qualification</b>  | MCA  |  |
| <b>Minimum Qualification</b>  | 10th Pass                                      |  |
| <b>Does the Trainer have Minimum Qualification as per SSC Criteria?</b>   |  |  |
| <b>Trainer Certified in Entrepreneurship by NIESBUD or Similar Agency</b> | No   |  |
| <b>Name of Agency from which Entrepreneurship Certification Obtained</b>  |  | N/A  |
| <b>Trainer is Full Time/Part Time Basis</b>                               | Full Time                                      | N/A  |
| <b>Type of Resource</b>   |  | N/A  |
| <b>Trainer Mobile Number</b>  | 7085489542                                     | N/A  |
| <b>Total Years of Experience</b>  | 2  | N/A  |
| <b>Out of Total Experience, Sector Related Experience (In Years)</b>      | 2  | N/A  |
| <b>Out of Total Experience, Teaching Industry Experience(In Years)</b>    | 0  | N/A  |
| <b>Remark</b>   |  | N/A  |
|   |  |  |
| <b>Trainer Name</b>   | Thingbaijam Rojtkumar Singh                    | Cannot be verified from the photo uploaded.      |

|   |  |   |
|---|--|---|
| <b>Aadhaar Number</b>   | 842190513600   | N/A   |
| <b>TrainerIdentified for Job Role</b>                                     | Domestic Data Entry Operator                             | N/A   |
| <b>Trainer's Certified for which SSC</b>                                  | IT-ITES Sector Skill Council                             | Cannot be verified from the photo uploaded. |
| <b>Highest Qualification</b>  | Other Diploma  | Cannot be verified from the photo uploaded. |
| <b>Minimum Qualification</b>  | 10th Pass  | Cannot be verified from the photo uploaded. |
| <b>Does the Trainer have Minimum Qualification as per SSC Criteria?</b>   |  |   |
| <b>Trainer Certified in Entrepreneurship by NIESBUD or Similar Agency</b> | No   | Cannot be verified from the photo uploaded. |
| <b>Name of Agency from which Entrepreneurship Certification Obtained</b>  |  | N/A   |
| <b>Trainer is Full Time/Part Time Basis</b>                               | Full Time  | N/A   |
| <b>Type of Resource</b>   |  | N/A   |
| <b>Trainer Mobile Number</b>  | 8974891092   | N/A   |
| <b>Total Years of Experience</b>  | 5  | N/A   |
| <b>Out of Total Experience, Sector Related Experience (In Years)</b>      | 5  | N/A   |
| <b>Out of Total Experience, Teaching Industry Experience(In Years)</b>    | 0  | N/A   |
| <b>Remark</b>   |  | N/A   |
|   |  |   |
| <b>Trainer Name</b>   | Maikam Binde Devi  |   |
| <b>Aadhaar Number</b>   | 413248558453   | N/A   |
| <b>TrainerIdentified for Job Role</b>                                     | Self Employed Tailor                                     | N/A   |
| <b>Trainer's Certified for which SSC</b>                                  | Apparel, Made-ups & Home Furnishing Sector Skill Council |   |
| <b>Highest Qualification</b>  | ITI  |   |
| <b>Minimum Qualification</b>  | 10th Pass  |   |
| <b>Does the Trainer have Minimum Qualification as per SSC Criteria?</b>   |  |   |
| <b>Trainer Certified in Entrepreneurship by NIESBUD or Similar Agency</b> | No   |   |
| <b>Name of Agency from which Entrepreneurship Certification Obtained</b>  |  | N/A   |
| <b>Trainer is Full Time/Part Time Basis</b>                               | Full Time  | N/A   |
| <b>Type of Resource</b>   |  | N/A   |
| <b>Trainer Mobile Number</b>  | 9717384331   | N/A   |
| <b>Total Years of Experience</b>  | 6  | N/A   |
| <b>Out of Total Experience, Sector Related Experience (In Years)</b>      | 2  | N/A   |
| <b>Out of Total Experience, Teaching Industry Experience(In Years)</b>    | 4  | N/A   |

|  |  |     |
|--|--|-----|
| Remark   |  | N/A |
| Trainer Name   | Salam Ngangbi Devi                                       |     |
| Aadhaar Number   | 335462975467   | N/A |
| Trainer Identified for Job Role                                    | Self Employed Tailor                                     | N/A |
| Trainer's Certified for which SSC                                  | Apparel, Made-ups & Home Furnishing Sector Skill Council |     |
| Highest Qualification  | 10 + 2 Pass  |     |
| Minimum Qualification  | 10th Pass  |     |
| Does the Trainer have Minimum Qualification as per SSC Criteria?   |  |     |
| Trainer Certified in Entrepreneurship by NIESBUD or Similar Agency | Yes  |     |
| Name of Agency from which Entrepreneurship Certification Obtained  | Apparel Made-ups & Home Furnishing Sector Skill Council  | N/A |
| Trainer is Full Time/Part Time Basis                               | Full Time  | N/A |
| Type of Resource   |  | N/A |
| Trainer Mobile Number  | 7629932924   | N/A |
| Total Years of Experience  | 6  | N/A |
| Out of Total Experience, Sector Related Experience (In Years)      | 6  | N/A |
| Out of Total Experience, Teaching Industry Experience(In Years)    | 0  | N/A |
| Remark   |  | N/A |

#### 9- Centre Staff Details

| Details                       | Information Provided by Training Center | Information Provided by Inspection Agency |
|-------------------------------|---|---|
| Type of Support Staff         | Administration Officer                  | N/A                                       |
| Name                          | Oinam Bimola Devi                       | N/A                                       |
| Highest Qualification         | B.Sc                                    | N/A                                       |
| Highest Experience (In Years) | 7                                       | N/A                                       |
| Shared or Dedicated Resource  | Dedicated Resource                      | N/A                                       |
| Remark                        |   | N/A                                       |
| Type of Support Staff         | MIS Coordinator                         | N/A                                       |
| Name                          | Khaidem Lamnganbi Chanu                 | N/A                                       |
| Highest Qualification         | B.Sc                                    | N/A                                       |
| Highest Experience (In Years) | 2                                       | N/A                                       |
| Shared or Dedicated Resource  | Dedicated Resource                      | N/A                                       |
| Remark                        |   | N/A                                       |

|                                      |  |     |
|--------------------------------------|--|-----|
|                                      |  |     |
| <b>Type of Support Staff</b>         | Mobiliser                              | N/A |
| <b>Name</b>                          | Jeson Chirom                           | N/A |
| <b>Highest Qualification</b>         | MCA                                    | N/A |
| <b>Highest Experience (In Years)</b> | 4                                      | N/A |
| <b>Shared or Dedicated Resource</b>  | Dedicated Resource                     | N/A |
| <b>Remark</b>                        |  | N/A |
|                                      |  |     |
| <b>Type of Support Staff</b>         | Counselor                              | N/A |
| <b>Name</b>                          | Sorokhaibam Soniya                     | N/A |
| <b>Highest Qualification</b>         | BA                                     | N/A |
| <b>Highest Experience (In Years)</b> | 2                                      | N/A |
| <b>Shared or Dedicated Resource</b>  | Dedicated Resource                     | N/A |
| <b>Remark</b>                        |  | N/A |
|                                      |  |     |
| <b>Type of Support Staff</b>         | Receptionist/ Front Office Coordinator | N/A |
| <b>Name</b>                          | Naorem Sulakshana Pandit               | N/A |
| <b>Highest Qualification</b>         | 10th Pass                              | N/A |
| <b>Highest Experience (In Years)</b> | 3                                      | N/A |
| <b>Shared or Dedicated Resource</b>  | Dedicated Resource                     | N/A |
| <b>Remark</b>                        |  | N/A |
|                                      |  |     |
| <b>Type of Support Staff</b>         | Placement Coordinator                  | N/A |
| <b>Name</b>                          | Monika Moirangthem                     | N/A |
| <b>Highest Qualification</b>         | 10 + 2 Pass                            | N/A |
| <b>Highest Experience (In Years)</b> | 2                                      | N/A |
| <b>Shared or Dedicated Resource</b>  | Dedicated Resource                     | N/A |
| <b>Remark</b>                        |  | N/A |
|                                      |  |     |

#### 10- Equipment Details

| S.No. | Job Role Name        | Equipment Name           | Inspection Agency's Remarks for Equipment Name | Mandatory | Quantity | Inspection Agency's Remarks | Remarks |
|-------|----------------------|--------------------------|--|-----------|----------|-----------------------------|---------|
| 1     | Self Employed Tailor | Domestic Sewing Machines |  | True      | 15       |                             |         |
| 2     | Self Employed Tailor | Bobbin                   |  | True      | 25       |                             |         |

|    |                      |   |  |       |     |  |  |
|----|----------------------|---|--|-------|-----|--|--|
| 3  | Self Employed Tailor | Bobbin Case   |  | True  | 20  |  |  |
| 4  | Self Employed Tailor | Fabric, good quality muslin mandatorry, other types optional for stitching and embroidery,qnt may vary) |  | True  | 175 |  |  |
| 5  | Self Employed Tailor | Fabric/Trims And Accessories/seams types Swatch File  |  | True  | 1   |  |  |
| 6  | Self Employed Tailor | First Aid Box   |  | True  | 1   |  |  |
| 7  | Self Employed Tailor | Cutting Table/Pattern Table   |  | True  | 1   |  |  |
| 8  | Self Employed Tailor | Small screw driver with screws  |  | True  | 5   |  |  |
| 9  | Self Employed Tailor | Overlock Machine  |  | False | 0   |  |  |
| 10 | Self Employed Tailor | Sewing Kit Includes thread clipper/ thumb trimmer ,seam ripper , tracing wheel etc                      |  | True  | 30  |  |  |
| 11 | Self Employed Tailor | Garments , Made Ups And Home Furnishing Articles, each  |  | True  | 3   |  |  |
| 12 | Self Employed Tailor | Iron And Iron Table   |  | True  | 1   |  |  |
| 13 | Self Employed Tailor | Types Of Scales:normal straight big ruler,hip curve,leg shaper,pattern master, frenchcurve              |  | True  | 2   |  |  |

|    |                      |  |  |      |    |  |  |
|----|----------------------|--|--|------|----|--|--|
| 14 | Self Employed Tailor | Tailors Chalk  |  | True | 1  |  |  |
| 15 | Self Employed Tailor | Basic Stationary   |  | True | 30 |  |  |
| 16 | Self Employed Tailor | Calculator   |  | True | 10 |  |  |
| 17 | Self Employed Tailor | Documents set like Spec Sheet, size chart  |  | True | 30 |  |  |
| 18 | Self Employed Tailor | Mannequin(pref erably woman Size M)  |  | True | 1  |  |  |
| 19 | Self Employed Tailor | Dexterity Test Kit   |  | True | 1  |  |  |
| 20 | Self Employed Tailor | Other books and Documents samples  |  | True | 1  |  |  |
| 21 | Self Employed Tailor | Students Book/Manual   |  | True | 30 |  |  |
| 22 | Self Employed Tailor | Dustbin  |  | True | 1  |  |  |
| 23 | Self Employed Tailor | Baskets/Boxes For Storing  |  | True | 15 |  |  |
| 24 | Self Employed Tailor | Hanger   |  | True | 1  |  |  |
| 25 | Self Employed Tailor | Cleaning Cloth   |  | True | 15 |  |  |
| 26 | Self Employed Tailor | Sewing Threads (Surplus thread is used for stitching .The quantity , thread packaging, variety may vary as per requirement), |  | True | 20 |  |  |
| 27 | Self Employed Tailor | Hand Needle, various sizes for embroidery and hemming  |  | True | 1  |  |  |
| 28 | Self Employed Tailor | Machine Needle, various sizes  |  | True | 7  |  |  |
| 29 | Self Employed Tailor | Pins & Safety Pins   |  | True | 1  |  |  |



|    |                      |  |  |      |    |  |  |
|----|----------------------|--|--|------|----|--|--|
| 30 | Self Employed Tailor | Dress Maker'S Pin  |  | True | 1  |  |  |
| 31 | Self Employed Tailor | Pin Cushion  |  | True | 1  |  |  |
| 32 | Self Employed Tailor | Students Stools For Sewing                                       |  | True | 15 |  |  |
| 33 | Self Employed Tailor | Teachers Table   |  | True | 1  |  |  |
| 34 | Self Employed Tailor | Teacher'S Chair  |  | True | 1  |  |  |
| 35 | Self Employed Tailor | White /BlackBoard  |  | True | 1  |  |  |
| 36 | Self Employed Tailor | Labels And Stickers  |  | True | 1  |  |  |
| 37 | Self Employed Tailor | Board Eraser And Marker/Chalk                                    |  | True | 1  |  |  |
| 38 | Self Employed Tailor | Fire Extinguisher  |  | True | 1  |  |  |
| 39 | Self Employed Tailor | Students Chairs With Table Arms                                  |  | True | 30 |  |  |
| 40 | Self Employed Tailor | Pattern Papers &tracing paper                                    |  | True | 4  |  |  |
| 41 | Self Employed Tailor | Trims And Accessorieslike laces , buttons , zippers,(assortment) |  | True | 5  |  |  |
| 42 | Self Employed Tailor | Machine Folders with Attachments                                 |  | True | 2  |  |  |
| 43 | Self Employed Tailor | Machine Oils   |  | True | 1  |  |  |
| 44 | Self Employed Tailor | Fusing   |  | True | 5  |  |  |
| 45 | Self Employed Tailor | embroidery thread  |  | True | 5  |  |  |
| 46 | Self Employed Tailor | Paper Cutting Scissors   |  | True | 2  |  |  |
| 47 | Self Employed Tailor | packing materials  |  | True | 5  |  |  |
| 48 | Self Employed Tailor | measuring tape   |  | True | 30 |  |  |

|    |                              |  |  |       |    |  |  |
|----|------------------------------|--|--|-------|----|--|--|
| 49 | Self Employed Tailor         | Fabric Cutting Scissors  |  | True  | 30 |  |  |
| 50 | Self Employed Tailor         | Computer And Computer Peripherals and projector  |  | False | 0  |  |  |
| 51 | Domestic Data Entry Operator | Comfortable seats with adequate lighting, controlled temperature and acoustics for training and learning |  | True  | 30 |  |  |
| 52 | Domestic Data entry Operator | Comfortable seats with adequate lighting, controlled temperature and acoustics for training and learning |  | True  | 30 |  |  |
| 53 | Domestic Data Entry Operator | White Board, Markers and Eraser  |  | True  | 1  |  |  |
| 54 | Domestic Data entry Operator | White Board, Markers and Eraser  |  | True  | 1  |  |  |
| 55 | Domestic Data Entry Operator | Projector with screen  |  | True  | 1  |  |  |
| 56 | Domestic Data entry Operator | Projector with screen  |  | True  | 1  |  |  |
| 57 | Domestic Data Entry Operator | Flip chart with markers  |  | True  | 1  |  |  |
| 58 | Domestic Data entry Operator | Flip chart with markers  |  | True  | 1  |  |  |
| 59 | Domestic Data Entry Operator | Faculty's PC/Laptop with latest configuration and internet connection                                    |  | True  | 1  |  |  |




|    |                              |  |     |      |    |     |  |
|----|------------------------------|--|-----|------|----|-----|--|
| 60 | Domestic Data entry Operator | Faculty's PC/Laptop with latest configuration and internet connection  |     | True | 1  |     |  |
| 61 | Domestic Data Entry Operator | Supporting software / applications for projecting audio, video, recording,   |     | True | 30 |     |  |
| 62 | Domestic Data entry Operator | Supporting software / applications for projecting audio, video, recording,   |     | True | 30 |     |  |
| 63 | Domestic Data Entry Operator | Presentation Tools to support learning activities: Intranet, Email, Lms, Learning management system e.g. Moodle, Blackboard to enable blended learning |     | True | 30 |     |  |
| 64 | Domestic Data entry Operator | Presentation Tools to support learning activities: Intranet, Email, Lms, Learning management system e.g. Moodle, Blackboard to enable blended learning |     | True | 30 |     |  |
| 65 | Domestic Data Entry Operator | Microphone / voice system for lecture and class activities   | N/A | True | 30 | N/A |  |

|    |                              |  |     |      |    |     |  |
|----|------------------------------|--|-----|------|----|-----|--|
| 66 | Domestic Data entry Operator | Microphone / voice system for lecture and class activities   | N/A | True | 30 | N/A |  |
| 67 | Domestic Data Entry Operator | Handy Camera   | N/A | True | 1  | N/A |  |
| 68 | Domestic Data entry Operator | Handy Camera   | N/A | True | 1  | N/A |  |
| 69 | Domestic Data Entry Operator | Stationery kit – Staples, Glue, Chart Paper, Sketch Pens, Paint Box, Scale, A4 Sheets  | N/A | True | 30 | N/A |  |
| 70 | Domestic Data entry Operator | Stationery kit – Staples, Glue, Chart Paper, Sketch Pens, Paint Box, Scale, A4 Sheets  | N/A | True | 30 | N/A |  |
| 71 | Domestic Data Entry Operator | For IT Lab sessions: Computer Lab with 1:1 PC : trainee ratio and having internet connection, MS Office / Open office, Browser, chat tools | N/A | True | 30 | N/A |  |
| 72 | Domestic Data entry Operator | For IT Lab sessions: Computer Lab with 1:1 PC : trainee ratio and having internet connection, MS Office / Open office, Browser, chat tools | N/A | True | 30 | N/A |  |

|    |                              |   |     |      |    |     |  |
|----|------------------------------|---|-----|------|----|-----|--|
| 73 | Domestic Data Entry Operator | Assessment and Test Tools for day to day online Tests and Assessments   | N/A | True | 30 | N/A |  |
| 74 | Domestic Data entry Operator | Assessment and Test Tools for day to day online Tests and Assessments   | N/A | True | 30 | N/A |  |
| 75 | Domestic Data Entry Operator | For team discussions: Adequate seating arrangement in full / half circle format for one or more teams as per planned team composition.  | N/A | True | 30 | N/A |  |
| 76 | Domestic Data entry Operator | For team discussions: Adequate seating arrangement in full / half circle format for one or more teams as per planned team composition.  | N/A | True | 30 | N/A |  |
| 77 | Domestic Data Entry Operator | Reading Resources: Access to relevant sample documents and learning forums to enable self-study before and after each training session. | N/A | True | 30 | N/A |  |

|    |                              |  |     |      |    |     |  |
|----|------------------------------|--|-----|------|----|-----|--|
| 78 | Domestic Data entry Operator | Reading Resources:<br>Access to relevant sample documents and learning forums to enable self-study before and after each training session. | N/A | True | 30 | N/A |  |
|----|------------------------------|--|-----|------|----|-----|--|

**Photograph of General Details**

| Section Name             | Uploaded Document   |
|--------------------------|---|
| Photo of Training Centre |  |
| Photo of Front View      |  |
| Photo of Back View       |  |

**Photo of Left Side View**



**Photo of Approach Road**



**Photo of Biometric Device**



**Photo of Centre OutsideArea 1**



**Photo of Centre OutsideArea 2**



**Photo of Right Side View**










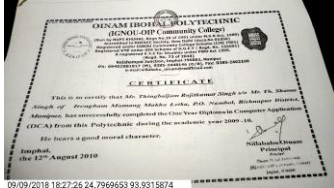

Photo of Internet Bill



Photo of Power Backup

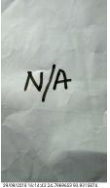


Photograph of Trainers

| Trainer Details                     | Highest Qualification Certificate   | Minimum Qualification Certificate  | SSC TOT Certificate   |
|-------------------------------------|---|--|---|
| <p>Ningthoujam Samananda Singh</p>  |  |  |  |
| <p>Salam Ngangbi Devi</p>           |  |  |  |
| <p>Thingbaijam Rojitkumar Singh</p> |  |  |  |



Maikam Binde Devi



**Photograph of Classrooms Details (Complete View)**

| Class Name  | Photo1 Uploaded   | Photo2 Uploaded   |
|-------------|---|---|
| Classroom 1 | A photograph of Classroom 1 showing rows of orange chairs and desks. The walls are painted in red and green, and there are windows on the right side. | A photograph of Classroom 1 from a different angle, showing the green wall and windows. |
| Classroom 2 | A photograph of Classroom 2 showing rows of blue chairs and desks. The walls are painted in red and green, and there are windows on the right side.   | A photograph of Classroom 2 from a different angle, showing the green wall and windows. |

**Photograph of Laboratories Details (Complete View)**

| Lab Name | Photo1 Uploaded  | Photo2 Uploaded   |
|----------|--|---|
| Lab 1    | A photograph of a laboratory workstation with a computer monitor and keyboard on a desk. | A photograph of Lab 1 showing a wide view of the room with multiple workstations, desks, and chairs. The walls are red and green. |

Lab 2



**Photograph of Centre Area Details (Complete View)**

**Centre type**

**Photo Uploaded**

Parking if any



Washroom(Male)



Office Space



Library



Washroom(Differently)



Reception Area



Washroom(Male)



Pantry








Counselling Area



Washroom(Female)



|                                     |   |
|-------------------------------------|---|
| Washroom(Female)                    |  |
| Placement And Entrepreneurship Cell |  |

| Facilities Photo               | Photo Uploaded  |
|--------------------------------|---|
| Inspection Card Washroom Photo |  |
| Ramps Photo                    |  |
| Drinking Water Photo           |  |

|                              |   |
|------------------------------|---|
| First Aid Kit Photo          |    |
| Fire Equipment Photo         |    |
| Washroom Clean Hygenic Photo |  |
| Housekeeping Staff Photo     |  |
| Lift Photo                   | <p style="text-align: center; color: red; font-weight: bold;">No Photo Available</p>  |

**Photograph of Equipments Details (Complete View)**

| Job Role Name | Photo 1 | Photo 2 | Photo 3 | Photo 4 |
|---------------|---------|---------|---------|---------|
|---------------|---------|---------|---------|---------|

|                              |   |   |  |   |
|------------------------------|---|---|--|---|
| Domestic Data Entry Operator |  |  |  |  |
| Self Employed Tailor         |  |  |  |  |

**DA Status : DEEMED READY**

Final DA Remark :

**CAAF Form Summary Remarks**

| Sr.No. | CAAF Name            | Summary Remark   |
|--------|----------------------|--|
| 1.     | General Details      | Ok. Further Subjected to verification is required during physical inspection.  |
| 2.     | Job Roles            | Self Employed Tailor - Ok. Further Subjected to verification is required during physical inspection.<br>Domestic Data Entry Operator - Ok. Further Subjected to verification is required during physical inspection. |
| 3.     | ClassRoom Details    | Classroom 1 - Ok. Further Subjected to verification is required during physical inspection.<br>Classroom 2 - Ok. Further Subjected to verification is required during physical inspection.                           |
| 4.     | Laboratories Details | Lab 1 - Ok. Further Subjected to verification is required during physical inspection.<br>Lab 2 - Ok. Further Subjected to verification is required during physical inspection.                                       |

|    |              |   |
|----|--------------|---|
| 5. | Centre Area  | <p>Office Space - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Counselling Area - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Library - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Placement And Entrepreneurship Cell - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Pantry - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Parking if any - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Reception Area - Ok. Further Subjected to verification is required during physical inspection.</p> |
| 6. | Facilities   | Ok. Further Subjected to verification is required during physical inspection.   |
| 7. | Trainers     | <p>Ningthoujam Samananda Singh - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Thingbajam Rojitkumar Singh - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Maikam Binde Devi - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Salam Ngangbi Devi - Ok. Further Subjected to verification is required during physical inspection.</p>  |
| 8. | Centre Staff | <p>MIS Coordinator - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Administration Officer - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Counselor - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Placement Coordinator - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Mobiliser - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Receptionist/ Front Office Coordinator - Ok. Further Subjected to verification is required during physical inspection.</p>   |
| 9. | Equipment    | <p>Domestic Data Entry Operator - Ok. Further Subjected to verification is required during physical inspection.</p> <p>Self Employed Tailor - Ok. Further Subjected to verification is required during physical inspection.</p>   |